

IB006-15 Academic Practice

21/22

Department

Warwick Business School

Level

Foundation

Module leader

Anna Michalska

Credit value

15

Module duration

10 weeks

Assessment

100% coursework

Study location

University of Warwick main campus, Coventry

Description

Introductory description

N/A.

Module aims

To provide bespoke academic skill development and support for Foundation Year students on the BSc (with Foundation Year) in Accounting and Finance or Management.

To enable supportive learning transition between A level and BTEC qualifications and the requirements of Undergraduate study.

To familiarise students with the role(s) of the University and to develop an understanding of how they can engage meaningfully with University life in order to make the most of their experiences of HE.

To provide qualitative skills development in the following areas: active reading; critical analysis and reflexivity; communication and presentation skills; meaningful engagement with the my.wbs as an online learning platform; team-working; effective note-taking in lectures; engaging with group discussions and asking questions during seminars; receiving, acting upon and giving constructive feedback.

Outline syllabus

This is an indicative module outline only to give an indication of the sort of topics that may be covered. Actual sessions held may differ.

The module will equip Foundation Year students with key academic skills required for successful completion of WBS

undergraduate degree programmes, with a focus on qualitative skill development.

The module will begin with an introduction to the role(s) of the university and will explain how the two degree programmes that students will gain entry to via the FY are structured, taught and assessed. Students will reflect on the role of the university in the production and dissemination of knowledge; preparing students for employment; and fostering educational and social independence. We will consider the concepts of 'learning styles', as well as reflecting on the role of the university in enabling critical thinking. Students will be introduced to the research and writing process via guest seminars. We will also discuss giving and receiving feedback and dealing with other challenges in transitioning from FE to HE.

The module will move on to focus on the development of effective academic skills, including active reading, critical reflection and application and evaluation of evidence. Students will discuss good and bad academic practices; they will understand how plagiarism is dealt with by the University and how Turnitin works. These sessions are intended to help establish approaches that enable the cohort to engage with substantive material in this and other FY modules, as well as preparing them for undergraduate study.

- Indicative content includes:
- The Role(s) of the University
- Teaching, Learning and Assessment Methods in HE
- Becoming an Active Reader
- Receiving, Using and Giving Meaningful Feedback
- Effective Group Work
- Presentation Skills - Engaging Your Audience
- Communicating with Clarity
- Research Skills: Using the Library and Literature Searching
- Finding Your Argument: Using and Evaluating Evidence
- The Writing Process: Creating and Planning
- The Writing Process: Reviewing and Editing
- Referencing and Plagiarism
- Reflective Writing and Creative Writing

Learning outcomes

By the end of the module, students should be able to:

- Understand the role(s) of the university including: Producing and disseminating knowledge.
- Understand the role(s) of the university including: Equipping students with knowledge and critical understanding(s) of their chosen disciplines.
- Understand the role(s) of the university including: Preparing students for employment.
- Understand the role(s) of the university including: Fostering independence.
- Plan and Structure Work.
- Have Time Management skills.
- Critically think.

- Apply and Evaluate Evidence.
- Have Problem Solving skills.
- Have Self-Awareness skills.

Indicative reading list

Colini, S. (2012) What are Universities For? London: Penguin.
 Cottrell S. (2008) The Study Skills Handbook (3rd ed). Basingstoke: Palgrave Macmillan.
 Cottrell S. (2010) Critical Thinking Skills: Developing Effective Analysis and Argument (2nd ed).
 Basingstoke: Palgrave Macmillan.
 M. Molesworth, R. Scullion, & E. Nixon (2011), The Marketisation of Higher Education and the Student as Consumer. London: Routledge.
 Northedge, A. (2005) The Good Study Guide. Milton Keynes: The Open University.

Subject specific skills

Skills developed are primarily intended to support academic progress in other modules on the FY and in subsequent years of their chosen degree programmes. However, students will develop their ability to critically reflect upon the role(s) of the University.

Transferable skills

Produce critical assignments that demonstrate structural integrity, a sense of purpose and clear use of language.
 Read critically for study, questioning sources and comparing different viewpoints on a topic.
 Engage critically with sources, showing an ability to summarise, synthesise and evaluate materials.
 Communicate effectively across different forms of delivery, both verbal and written.

Study

Study time

Type	Required
Seminars	10 sessions of 1 hour (7%)
Practical classes	9 sessions of 2 hours (12%)
Private study	49 hours (33%)
Assessment	73 hours (49%)
Total	150 hours

Private study description

Private Study.

Other activity description

Reading Group.

Costs

No further costs have been identified for this module.

Assessment

You do not need to pass all assessment components to pass the module.

Assessment group A

	Weighting	Study time
Individual Assignment (15 CATS)	40%	29 hours
Learning Portfolio (15 CATS)	30%	22 hours
Individual Presentation (15 CATS)	30%	22 hours

Feedback on assessment

Feedback will be provided via my.wbs.

Availability

Courses

This module is Core for:

- Year 1 of UIBA-N403 Undergraduate Accounting and Finance (with Foundation Year)
- UIBA-N20E Undergraduate Management (with Foundation Year)
 - Year 1 of N20E Management (with Foundation Year)
 - Year 1 of N23N Management with Accounting (with Foundation Year and Placement Year)
 - Year 1 of N23M Management with Accounting (with Foundation Year)
 - Year 1 of N23E Management with Digital Innovation (with Foundation Year)
 - Year 1 of N23F Management with Entrepreneurship (with Foundation Year)
 - Year 1 of N23D Management with Finance (with Foundation Year)
 - Year 1 of N254 Management with Marketing (with Foundation Year)
 - Year 1 of N23P Management with Strategy and Organisation (with Foundation Year)